



Application for the use of Road Side Sign Frames and Sites

For specific details of the size, location and permitted use of the Road Side Sign Frames and Sites please see the *ROAD SIDE SIGN INFORMATION SHEET*.

To request a booking, complete and return this application form. (Please see details on page 4). There is a maximum of a 7 day processing time from the time your application is received.

No sign is confirmed until you have received a written confirmation and invoice for the booking

Please complete this form in full:

Organisation Name	
Postal Address	
Contact Name	
Contact Tel	
Mobile Tel	

Event Name	
Location of Event	
Date of the Event	

- 1) Select one option from the categories below that best describe the reason for the event:
- Commercial** (proceeds to organiser)
 Semi-commercial (% of proceeds to charity/group)
 Charitable (all proceeds to charity)
 Local not for profit organisation (all proceeds to local not for profit organisations)

2) State the % of the proceeds that will go to charities and/or non-profit organisations: _____ %

3) If the event is semi-commercial, charitable or for fundraising purposes please state the contact names and telephone numbers of the charities and/or groups that will benefit from the event:

a)

b)

c)

4) Please state how many members of the local community are expected to attend the whole event?

5) Please state the number of local (not for profit) community members that are involved in delivering this event?

6) Is this event a commercial event? Yes / No (please circle)

If yes to the above question, what is the benefit of this event to the community?

7) Please describe the event being advertised on your signs.

This form is continued overleaf on pages 3 and 4.

Location of signs (please indicate the locations and dates that you would like to place a sign)

Start Date	Finish Date	Location	Description	Frame (F)/ Site (S) Numbers
		A	Cameron Road - between Greenpark School and no 1494 Cameron Road on the racecourse side.	F - 13 & 18 S - 55 to 59
		B	Cameron Road - Greerton Hall	F - 3
		C	Waihi Road - opposite no 320 between the footpath and the top of the bank.	S - 24 & 26
		D	Otumoetai Road - outside 101 Tauranga City Council housing, at roundabout	F - 4
		E	Ngatai Road - Opposite Otumoetai Intermediate school gates	S - 19 & 23
		F	Ngatai Road - On the corner of Otumoetai Road	F - 5
		G	Chapel Street - Otumoetai Trust Reserve between the intersection of Vale/Chapel Streets and the first houses on the left hand side of Ngatai Road. Not in daffodil beds (as marked by white pegs)	F - 14 S - 50 to 54
		H	Chapel Street - on corner of Maxwell Road, railway bridge side.	F - 10 S - 63
		I	Totara Street - on the same side of the road, between Dominion Salt and Puriri Street.	S - 37 to 41
		J	Maunganui Road - on road verge outside Blake Park	S - 32 to 36
		K	Waihi Road - opposite Montgomery Road	F - 9, 11, 16 S - 64 & 65
		L	Cameron Road - Sixteenth Ave	F - 8
		M	Devonport Road - Opposite Tauranga Boys College	F - 7
		N	Fraser Street - Tauranga Boys College soccer field	F - 2
		O	Cameron Road - Eleventh Ave	F - 6
		P	Cameron Road - Eighth Ave	F - 1
		Q	Devonport Road - outside Memorial Park Garden opposite no. 283 Davenport Road.	F - 12 & 17 S - 60 to 62
		R	Papamoa Beach Road - on the verge on the beach side where there are no residential properties.	F - 15 S - 47 to 49
		S	Papamoa East - On Papamoa Beach Road, grass verge opposite houses 912 to 918	S - 42 to 46
		T	Welcome Bay Road - On the harbour side opposite James Cook Drive.	S - 27 to 31

- I am wishing to book frames only
 I am wishing to book sites only and I will make my own frames
 I am happy to be allocated either frames or sites

TOTAL COST Number of sites/frames _____ x Number of days _____ x \$2.00 = \$ _____ (until 30 June 2012)

Number of sites/frames _____ x Number of days _____ x **\$2.10** = \$ _____ (from 1 July 2012)

TERMS AND CONDITIONS

- No booking is confirmed until you have received a written confirmation and invoice for the booking
- At the time a booking is requested and a time period is agreed on, an invoice will be created and sent to you along with a booking confirmation letter. The booking will be released if the invoice is not paid by the due date.
- Signs should be placed on the correct frame and site as outlined on your booking confirmation letter. If your requested locations are not available, alternatives may be suggested.
- The hirer is responsible for their signs during the course of their display and the complete removal of their signs (and any associated debris) at the end of their display period.
- The signs can only be used to advertise events held within the Tauranga and western Bay of Plenty region.
- The signs can only promote distinct, contained, defined occurrences of an educational, cultural, entertaining, celebratory, commemorative, exhibitivive or competitive nature.
- The signs are in the public domain, any signs displayed on them are to be safely constructed and of a professional standard, i.e. no hand written or painted signs.
- If there are signs still in place from a previous booking on the day that you have booked, you have the right to remove these signs in order to place your own. It is the sign owner's responsibility to collect them.
- Failure to comply with these requirements may result in the permission being withdrawn and signs being removed without notice.
- Council reserves the right to verify the details given on the application form by the applicant.

Please complete this application form and;

- Hand in to Baycourt Theatre reception
- Mail to Baycourt Theatre at 38 Durham Street, Tauranga, 3110
- Scan and email to baycourt@tauranga.govt.nz

There is a maximum of a 7 day processing time from the time your application is received.

I agree to the above terms and conditions:

Signed Date

Print Name