



Application to Use Council Land to Operate a Market

Applicant Details

Name of Applicant/Organisation

Postal Address

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Phone: Work..... Home..... Mobile.....

Email..... Fax.....

Name of Proposed Market.....

Dates of Proposed Market.....

Location of Proposed Activity.....

Site Details

- a) i) **Attach** a scale plan identifying:
- the extent of the public area to be occupied
 - the siting and the number of stalls proposed
 - any associated facilities such as public toilets
- ii) **Attach** a traffic management plan showing the contact details for a person responsible for implementing the traffic management plan (if required)
- iii) **Attach** a copy of your current liability insurance
- b) Specifications of any barriers, signs and screens including any ground supporting fixtures
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- c) **Attach** the details of the type of stalls, hours of operation and names, addresses and contact details for each Stall Operator
- d) Evidence that all stall operators selling prepackaged food, or preparing, cooking and handling food have been advised of the requirement to obtain licences from Council

Refer to link on TCC website http://econtent.tauranga.govt.nz/data/food_health/files/form_food_marketspdf.pdf

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- e) Evidence that all stall operators selling liquor have been advised of the requirement to obtain licences from Council

Refer to link on TCC website http://econtent.tauranga.govt.nz/data/liquor/files/dec_special_9A.pdf

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- h) Fee to be determined by asset manager and payment of such made prior to commencement of activity:-

Occupation of Council Land

Commercial Use

- (a) Casual or one-off private or commercial use. Minimum Fee \$250.00
 Exclusive – no saving benefit to Council - per approved application
 Market rent based on % of land value. Open to negotiation following consideration of permitted use and expected revenue.
 Rent can be reduced by 25% – 75% if partial benefit to Council is identified.

- Non – Exclusive – Fee determined as per above. Minimum fee \$115.00

- (b) Ongoing private or commercial use. Minimum fee \$500.00
 Exclusive - no saving benefit to Council - per approved application
 Market rent based on % of land value. Open to negotiation following consideration of permitted use and expected revenue.
 Reduced market rent from 25% – 75% if partial benefit to Council is identified.

- Non – Exclusive – as per above. Minimum fee \$260.00

Note:-

Base charges are an indicative guide only. Final charge may be higher depending on individual circumstances such as permitted use and expected revenue.

<i>(for office use)</i>		Alpha Code: SP
Asset Manager:	Approved / Not Approved (attach email confirmation)	
	Fee Payable.....	
	Fee Paid.....	Receipt No.....
Date Received	Authorised by.....	Contact ID.....