



REGISTRATION OF INTEREST (ROI) TO LEASE PREMISES

The information in this form is being collected by the Tauranga City Council, as Landlord of the Historic Village. This information is required for the purposes of assessing your creditworthiness and suitability as a prospective tenant or as a guarantor of a tenancy at the Historic Village.

PAGES 1 AND 2 MUST BE COMPLETED BY EACH APPLICANT / GUARANTOR

CONTACT DETAILS – BUSINESS OWNER/S

First Name:	Middle Name:	Family Name:
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Address:

Phone:	Email:	Mobile:
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Date of Birth:	Driver's License Number: _____ Card Version Number: _____ NB: Provision of this number is voluntary and will only be used to verify your identity and for carrying out a credit check.
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**CREDIT REFERENCES X 2:
E.G. PREVIOUS SUPPLIER, ACCOUNTANT, LAND LORD**

**CHARACTER REFERENCES X 2:
E.G. PASTOR, EMPLOYER, COLLEAGUE**

Name:

Address:

Phone:

Email:

Relationship to you:

Name:

Address:

Phone:

Email:

Relationship to you:

Name:

Address:

Phone:

Email:

Relationship to you:

Name:

Address:

Phone:

Email:

Relationship to you:

CONSENT AND SIGNATURE

I consent to you, the Tauranga City Council, collecting, using and disclosing my personal information for the following purposes:

- Verifying any information that I give to you (or information that we may collect from other sources) with third parties and third party databases, including Government agencies (for example NZ Transport Authority).
- Carrying out a credit check on me with a credit reporting agency to assess my creditworthiness as a prospective tenant or guarantor. This will require you to give my information to the credit reporting agency as well as the credit reporting agency providing information about me to you.
- Checking the Ministry of Justice fines database for any overdue fines I may have to assess my creditworthiness as a prospective tenant or guarantor. This will require you to give my information to the Ministry of Justice. This check may be carried out by a credit reporting agency, which will require the search results to be disclosed to the credit reporting agency.
- Where I have voluntarily given you my driver licence information, this information may also be disclosed to a credit reporting agency and the Ministry of Justice as part of the checks you undertake with them.

I authorise any third party to provide my personal information to you for any of these purposes.

I understand that if you disclose my personal information to a credit reporting agency, they may hold my information on their credit reporting database and use it for providing credit reporting services and for any other lawful purpose and they may disclose my information to their subscribers for the purpose of credit checking or debt collection or for any other lawful purpose.

I confirm the information provided by me in this form is true and correct.

Signed: _____

Date: _____

The Tauranga City Council has obligations under both the Privacy Act 1993 and the Local Government Official Information and Meetings Act 1987. You have the right to access and correct the information held about you.



REGISTRATION OF INTEREST (ROI) TO LEASE PREMISES

The Historic Village has a Strategy with a vision that recognises the key role the Village plays in providing a multi-dimensional focal point for community activities. It also acknowledges the unique setting and character of the Village. The vision incorporates the dynamic nature of the work done by organisations there to create future directions for the community and environment.

The current strategic direction is for the site to be fully developed with high quality tenant relationships. The Village is to offer to visitors a vibrant mix of community and commercial entities. The important characteristic of diversity of the Village is what makes it unique and there is a drive to develop more of a boutique style retail facility for small local businesses to add to the character of the Village environment. More details of the Historic Village Strategy can be found at www.tauranga.govt.nz

PAGES 3 AND 4 MUST BE COMPLETED BY EACH BUSINESS.

BUSINESS DETAILS

Is this a new or existing business venture?

- New
- Existing

What type of entity are you operating (tick):

- Sole Trader
- Limited Liability Company – Company Reg Number _____
- Trust
- Incorporated Society
- Other _____

Legal Business Entity Name:

Trading name if different:

PHONE NUMBER:

EMAIL ADDRESS:

What Category does your business fall into:

- Community
- Commercial/Office
- Retail
- Arts/Retail

What is your business type and purpose:

What type of space do you require?

How many square meters of floor space do you require? _____

When do you require the space?

Please select required features and services:

- | | |
|--|--|
| <input type="checkbox"/> Disabled access | <input type="checkbox"/> Data |
| <input type="checkbox"/> Parking - how many car parks? _____ | <input type="checkbox"/> Heating |
| <input type="checkbox"/> Loading access | <input type="checkbox"/> Ventilation |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Electronic Security |
| <input type="checkbox"/> Power | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Water | |

How do you see your business/organisation contributing to the vibrancy and future of the Historic Village?

Why do you want to be located at the Village?

What length of lease agreement would suit you best?

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Monthly | <input type="checkbox"/> 1 year |
| <input type="checkbox"/> 6 monthly | <input type="checkbox"/> 2 years |
| | <input type="checkbox"/> Other _____ |

How did you find out about leasing a space at the Village?

EXISTING BUSINESS VENTURE

How long have you been in business:

Over the past 12 months what was your gross turnover (total sales)

\$ _____

What Social Media / Marketing channels do you use? (please include web addresses)

- | | |
|---|------------------|
| <input type="checkbox"/> Facebook _____ | Engagement _____ |
| <input type="checkbox"/> Instagram _____ | Engagement _____ |
| <input type="checkbox"/> Twitter _____ | Engagement _____ |
| <input type="checkbox"/> LinkedIn _____ | Engagement _____ |
| <input type="checkbox"/> Pinterest _____ | Engagement _____ |
| <input type="checkbox"/> Website _____ | |
| <input type="checkbox"/> Print _____ | |
| <input type="checkbox"/> Other please specify _____ | |